

~~SECRET~~

GENERAL REQUIREMENTS  
RECORDS STORAGE EXPANSION, [REDACTED]

25X1A6a

25X1C4a

25X1A6a

1. [REDACTED]

a. Prepare a general overall project schedule - design, award construction (verify and update later including order and delivery times for shelving.)

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b. Prepare a preliminary design, for review and approval by [REDACTED] personnel.

c. Prepare a preliminary cost estimate (CWE) to confirm the reasonableness of funding.

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d. Consider the possibility and desirability of a separate contract for [REDACTED]

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e. Prepare a final design for review by [REDACTED] prior to bid and award. (construction funds are now available to [REDACTED])

f. Provide information on expected warranties and agreed upon response times for completion of construction.

2. Overall Timing Proposed

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a. [REDACTED] - Completion required before the movable shelving vendor gains access to [REDACTED] (Records personnel will use [REDACTED] temporary storage to provide a larger work area [REDACTED].)

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b. [REDACTED] will be empty by 30 June 1970.

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c. Target date for [REDACTED] complete and available - 31 August. (60 day contract time)

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d. Tentative target for completion of [REDACTED] 30 March 1971.

e. There is no critical or mandatory completion date; however, the project should be completed as soon as possible.

f. Achieve some award prior to 30 June 1970.